



RISA JONES

STUDENT

committed college graduate seeking part-time employment to foster my leadership skills and gain valuable real-world experience while attending courses toward a MA in Art Education

EDUCATION

- B.O.A - PUBLIC RELATIONS
AUBURN UNIVERSITY (2019)
- POST-BACCALAUREATE
GEORGIA STATE UNIVERSITY

RELEVANT COURSEWORK

- Intro Drawing
- Intro Painting
- Intro 2D Design
- Intro Studio
- Intro 3D Design
- Intro Printmaking
- Intro Photography
- Intro Ceramics

CONTACT

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EXPERIENCE

SUMMER CAMP COUNSELOR

YMCA | 2022

- Gained hands-on childcare experience by facilitating and leading small and large group activities such as arts/crafts, camp games, and STEM activities.
- Assisted to set up and tear down activities, guided campers to and from classes, and reinforced camp and program rules and regulations.
- Maintained accurate program records, including incident reports, logs, and daily attendance reports.

DELIVERY EXPERT

Dominos | 2017 - present

- Followed driving security and protection policies and procedures.
- Helped with taking phone calls, placing orders, and performing prep work.
- Gained immeasurable experience in multitasking, verbal communication, and conflict resolution.

SKILLS

PROJECT MANAGEMENT

YMCA of East Cobb | Intern

- Planned monthly themed events to aid in member involvement and retention.

COMMUNITY OUTREACH

RIF (Nonprofit) | Volunteer

- Participated in weekly visits to a local elementary school targeted for low literacy rates and exposed students to the invaluable skill.

EVENT PLANNING

Tiger Communications | Intern

- Reported to the Senior Sales Director and provided weekly data insights. Revamped company website by utilizing skills in HTML coding and basic graphic design.